

**Position Title:** Emergency Veterinary Technologist Assistant  
**Reports to:** Lead Emergency RVT  
**Department:** Emergency  
**Status:** Full-time Permanent

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## Position Summary

The Emergency Veterinary Technologist Assistant (TA) is responsible for supporting our emergency veterinarian team with various tasks and treatments, while setting an example of high-level patient care and teamwork at Pulse Veterinary Specialists & Emergency.

The Emergency TA will report to the Lead Emergency Registered Veterinary Technologist (RVT) and work closely with the Assistant Hospital Manager, and critical care specialists including Dr. Thompson and Dr. Tong to deliver high level patient care. [Read more about our Emergency and Critical Care team here.](#)

The ideal candidate values maintaining a collegial working culture and prioritizes embracing the strategy, commitments, and goals of the organization.

## Duties and Responsibilities

- Deliver exceptional patient care.
- Ensure internal and external hospital cleaning schedules are followed. Proactively identify areas of opportunity to maintain the hospital's cleaning standards.
- Clean and maintain treatment rooms and equipment in preparation for procedures.
- Assist Emergency RVTs and Veterinarians with various tasks and treatments.
- Greet patients and their owners as they arrive and show them to an examining room.
- Take pets' weight and other vital signs upon arrival.
- Provide patient restraint as required during procedures and examinations.
- Perform inventory management of supplies and pharmaceuticals as required, including ordering, receiving, storage, and handling.
- Feed, bathe, and care for patients who stay overnight in our facility.
- Assist with maintaining practice software including client and patient record management.
- Educate clients about insurance, basic nutrition, home care, and wellness plans as required.
- Openly and proactively communicate updates to emergency and management team members. Prioritize interdepartmental synergy by maintaining open lines of communication with other departments.
- Follows all SOPs to support smooth hospital operations.
- Follow all federal and provincial animal health laws and regulations regarding workplace health and safety.
- Adhere to the hospital's health and safety policies.

*Other duties may be assigned as required.*

## Qualifications

The ideal candidate will have:

### Education and Experience

- Minimum of 2 years experience working with animals.
- Minimum of 1 year experience working as veterinary assistant preferred.
- Completion of Veterinary Medical Assistant program is considered an asset but not required.
- At least 18 years of age to meet Occupational Health & Safety requirements.



## Knowledge, Skills and Abilities

- Comfortable working with all animals and with communicating with our patients' owners.
- Exceptional customer service skills.
- Strong interpersonal, verbal, and written communication skills.
- Ability to adapt to changing situations and remain calm in stressful situations.
- Strong time management and organizational skills, including the ability to carryout tasks independently.
- Proven active listening and problem-solving skills.
- Desire and initiative to continuously improve the practice and grow as a professional.

## **Company Benefits**

Pulse employees receive:

- Competitive compensation package
- Personal pet discounts
- Professional dues
- Uniform allowance
- Shift differential (where applicable)
- Deferred profit-sharing plans
- Opportunities for growth and professional development
- Access to a diverse team with varied experience and knowledge